



## MANAGEMENT COMMITTEES

Various Committees have been formulated to look after the day to day operational and financial matters of the Company. Brief description of the role of Committees involved in strategic matters are given below:

### **MANAGEMENT COMMITTEE**

This Committee which is constituted of all departmental heads meets fortnightly under the chairmanship of CEO to coordinate and discuss various issues pertaining to refinery operation.

### **VALUE & ETHICS COMMITTEE**

The primary role of this Committee is to investigate and advise the CEO appropriate action regarding violation of ARL Core Values and related codes and policies.

### **SUCCESSION PLANNING AND CAREER MANAGEMENT COMMITTEE**

This Committee is responsible for initiating and taking all necessary steps towards formulation and implementation of an appropriate Succession Planning and Career Management System in the Company.

### **ECONO-TECH. COMMITTEE**

This Committee reviews all new proposals relating to Refinery operations, projects and formulates recommendations after discussing/ evaluating it from technical & economic aspects.

### **BUDGET COMMITTEE**

This Committee reviews and recommends the annual budget proposals for the approval of the Board of Directors. It also monitors the approved budget utilization.

### **APPRAISAL COMMITTEE**

The role of this Committee is to review and propose annual increments and promotions of management staff. The Committee also proposes areas of improvement for each employee.

### **PRICING COMMITTEE**

This Committee is responsible for determining prices of deregulated products from time to time.

### **TRAINING STEERING & SCHOLARSHIP COMMITTEE**

This Committee proposes names of staff members for outside trainings and also approves scholarships for employees' children.

### **BID EVALUATION COMMITTEE**

The primary responsibility of this Committee is to review cases of bids for purchase of goods and services to ensure acquisition of the most suitable resource at the optimum price.

### **RISK MANAGEMENT & STRATEGIC PLAN COMMITTEE**

This Committee discusses and decides all matters related to risk management and strategic plan of Attock Refinery Limited.

### **STANDING COMMITTEE FOR GENDER JUSTICE**

The prime responsibility of this Committee is to safeguard rights of employees and making the work environment free of harassment. In case of any complaint, conduct proper investigation and advise CEO for appropriate action.

### **CENTRAL HSE COMMITTEE**

The primary role of this Committee is to set operating policies and procedures consistent with HSEQ Policy and to monitor its implementation. Furthermore, this Committee provides a strategic direction, sets goals and objectives, monitors performance and provides a mechanism for dealing with safety behavior issues.